

BANDIT DWARKA PRASAD MISHRA
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY,
DESIGN & MANUFACTURING JABALPUR

Minutes of the First Meeting of Building & Works Committee
held on February 21, 2010 at 11.00 AM in Conference Hall of the Institute.

Members Present:

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| 1. | Prof. Aparajita Ojha,
Director, PDPM-IIITDM Jabalpur | Chairperson |
| 2. | Dr. C.T. Mahajan,
Director (T), MHRD, GOI | Member |
| 3. | Shri P.S. Manglani
Ex-Superintending Engineer
Irrigation, Jabalpur | Member |
| 4. | Shri B.K. Nema
Ex-Superintending Engineer
PWD, Jabalpur | Member |
| 5. | Prof. Puneet Tandon
PDPM-IIITDM Jabalpur | Special Invitee |
| 6. | Shri S.K. Chawla, EE (Civil), CPWD | Special Invitee |
| 7. | Shri P.K. Oswal, EE (Electrical Planning), CPWD | Special Invitee |
| 8. | Shri Ranveer Singh, EE (Electical), CPWD | Special Invitee |
| 9. | Shri J.P. Singh, AE (Civil), CPWD | Special Invitee |
| 10. | Shri V.K. Dubey, AE (Civil), PDPM-IIITDMJ | Special Invitee |
| 11. | Shri R.P. Dwivedi, Dy Registrar | Secretary |

After deliberations on the agenda items, following recommendations were made by the Committee:-

B&WC/2010: 01:01

Opening Remarks by the Chairperson, B&WC

Chairperson and the Director of the Institute Prof. Aparajita Ojha welcomed the members and introduced special invitees with other members of the Committee. Chairperson gave a brief Power Point Presentation about the Institute's Works under construction/likely to be constructed and invited suggestions from the members present. Some of the points discussed during her presentation were the following.

Institute Shifted to its Own Campus. Institute shifted to its own campus situated at Dumna Airport Road, Jabalpur on July 27, 2009. Basic facilities, such as water, telephone, leased electricity connection etc. are now available. Other facilities will soon become available. Since the Institute campus is far off from the city and there are no means of transport, bus transport is made available to the students and employees of the Institute on subsidized rates.

Campus Construction Work. Progress of triple seated Hall of Residence - I has been satisfactory. As per the Board's directive, a notice was issued to the contractor of Hall of Residence - I (Hostel 1) due to very slow pace of construction. The contractor was asked to complete the work by September 30, 2009 failing which the Institute would terminate the contract. After receiving the notice, the construction activities were geared up. However, the work could not be completed within the notice period. The contractor has sought extension upto May 31, 2010. Work of electric substation has been finalized and is under testing.

Board of Governors of the Institute has taken a decision to get all major future works executed through CPWD. As a result, the award of tender to M/s Survi project for Lecture Hall and Tutorial Complex was cancelled and the work was assigned to CPWD. CPWD has also been assigned the work of Mess and Dining Hall, internal road network and electricity services and the residential complex.

2010: 01:02

Confirmation of Minutes of 2009/2nd meeting of the Building & Works Committee held on 18 July, 2009.

Minutes were received from the members of B&WC. The Committee confirmed the minutes of 2009/2nd meeting held on 18 July, 2009.

2010: 01:03

To consider the Preliminary Estimates for the work of Construction of Narmada Residency-II (50 Nos Staff Flats)

B&WC discussed at length the concept drawings, design, specification and preliminary estimates (PE) of Narmada Residency-II (50 Nos of Staff Flats). The Institute's Campus is in a remote area which is about 20 Kms away from Jabalpur city. Further no public conveyance is being provided on the route to the Institute. Hence, an urgent need for staff quarters has been felt. In view of immediate requirement, the committee recommended construction of Narmada Residency-II (50 Nos of staff flats) with a Preliminary Estimates of Rs. 1598 Lakhs (Rs. One thousand five hundred and ninety eight lakhs only) including Architects Fee @ 5% + service tax as applicable on construction cost + 3% contingencies.

The Committee requests the Finance Committee to recommend the above work to the BOG for Administrative Approval and Financial Sanction (A/A & F/S).

2010: 01:04

To consider the Preliminary Estimates for the work of Construction of Narmada Residency-III (60 Nos Staff Flats)

Design concept, architectural drawing and the estimate amounting to Rs. 2563 lakhs for Narmada Residency-III was discussed. It was felt that the amount for construction of 60 Nos of staff flats is higher compared to the local cost. However, the AE, CPWD explained that the preliminary estimates are computed on the basis of Delhi plinth area rates, adding cost index applicable for Jabalpur and cost reduction is possible only when there is a change in drawing. Other special

tees from CPWD also informed the members that cost is normally reduced substantially when detailed estimates are prepared at the time of the tendering process. The Institute had also approached the Architect to suggest possible changes in the design and drawing in order to reduce cost. In response to this, a separate estimate alongwith modified drawings was sent by the Architect. The same was put up on the table for discussion. The drawings had essentially the same concept. However, the corridors' width in each floor was reduced to 2.4 meter from the original 3.6 meters. Further, the length of Toilet, Bedroom-1, Dining and Kitchen was also reduced by 0.6 meter. This resulted in a reduction of cost upto Rs. 359.42 lakhs approximately. The B&WC discussed at length the revised concept drawings, design, specifications and preliminary estimates for the modified Narmada Residency-III (60 Nos of Staff Flats). After deliberations, the committee recommended the construction of Narmada Residency-III (60 Nos of Staff Flats) with a modified Preliminary Estimates of Rs. 2203.58 Lakhs (Rs. Two thousand two hundred and three point eight lakhs only) including Architects Fee @ 5% + service tax as applicable on fee and 3% contingencies.

The committee requests the Finance Committee to recommend the above to the BOG for Administrative Approval and Financial Sanction.

B&WC/2010: 01:05 To consider the Preliminary Estimates for the work of Construction of Road Network of Academic Area (Phase-I).

Shri S.K. Chawla, Executive Engineer CPWD (Special Invitee) and Shri J.P. Singh, AE, CPWD (Special Invitee) informed the Committee that certain clarifications sought from the Architect have not been received so far, hence, the preliminary-cum-detailed estimates for the same have not been finalized. Therefore, the committee arrived at a decision to consider this work in the next meeting.

B&WC/2010: 01:06 To consider the Preliminary Estimates for the work of External Electrification & Lighting (Phase-I)

The B&WC has decided to consider this work also in the next B&WC meeting as the modified estimates (incorporating suggestions by CPWD to the Architect) put on table are likely to be altered in accordance with the Road Network (item B&WC/2010 :01:05).

B&WC/2010: 01:07 To consider the Preliminary Estimates of External HT Line.

The estimates for the above said work has not been received from Madhya Pradesh Poorva Kshetra Vidhyut Vitran Company Ltd, but on telephonic discussion with the Superintending Engineer(O&M), MPPKVCL on 20 February 2010 it has been assured that the estimates has been prepared in the Corporate Office and the Value of estimate is likely to be the same as forwarded by the O&M Office i.e. Rs. 1,31,14,268/- (Rs. One Crore thirty one lakhs fourteen thousand two hundred sixty eight only).

The B&WC recommended the PE for the External HT line to the Finance Committee for the amount of Rs. 1,31,14,268/- (One Crore thirty one lakhs fourteen thousand two hundred sixty eight only) to further recommend to the Board of Governors for A/A & F/S.

B&WC/2010: 01:08 To review the Progress of Hall of Residence I (SH : Civil & Electrical).

The committee was informed in detail about the above said work in respect of physical and financial progress. The following details were brought to the notice of the committee:

A/A & E/S:	Rs. 1192.00 Lakhs (including electrical)
Tendered Amount for civil works:	Rs. 1049.41 Lakhs
Paid bill amount till date:	Rs. 919.573 Lakhs
Balance Work:	Rs. 129.84 Lakhs
Performance Guarantee:	Rs. 52.47 Lakhs
Security Deposit:	Rs. 43.72 Lakhs
Withheld Amount against delay:	Rs. 24.65 Lakhs

It was informed to the members that the agency is repeatedly requesting for release of security deposit of Rs. 43.72 lakhs against Bank Guarantee to augment the remaining construction work and is also requesting to grant extension of time up to 31st May 2010 for completing the work. The agency claims to have financial crisis and hence is unable to perform.

The matter was discussed in details by the Committee members, the provisions of Section 20 of CPWD Manual, and the provision in agreement were also taken into consideration and finally the Committee recommended the following:

- (a) To grant provisional time extension upto 31st May 2010. The final time extension shall be granted only after the completion of work duly considering the reasons of delay.
- (b) The security deposit amount may be released in lieu of bank guarantee in two parts that too after taking an affidavit from the agency that the released amount will solely be used for advancing the work of construction of the said Hall of Residence I and that the agency will complete the work within the provisionally extended time. It has also been suggested that Bank Gurantee should be from a Nationalized Bank and it should have validity for a period atleast extending three months beyond the defects liability period, i.e. atleast for fifteen months.

The Building and Works Committee forwarded the above recommendation to the Finance Committee.

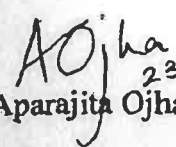
B&WC/2010: 01:09

Any Other item with the permission of Chair

No other matter was discussed and the meeting concluded with a vote of thanks to the Chair, other special invitees and members.

Submitted for approval


23.2.10
Shri R.P. Dwivedi, Secretary


23-2-2010
Prof. Aparajita Ojha, Chairperson

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